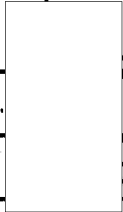





Date

ROUTING AND TRANSMITTAL SLIP

TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. <i>EO/DOA</i>		<i>16 MAR 1983</i>
2. <i>A/DOA</i>		<i>10 MAR 1983</i>
2. <i>DOA</i>		<i>7 MAR 1983</i>
4.		
5. <i>Registry - file</i>		

Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

 - Action to D/O's: cc to all o/o's
done
16 MAR 1983



DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.
	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
 Prescribed by GSA
 FPMR (41 CFR) 101-11.206

*U.S. GOVERNMENT PRINTING OFFICE:1981-341-529/132

ROUTING AND TRANSMITTAL SLIP		Date
		16 MAR 1983
TO: (Name, office symbol, room number, building, Agency/Post)	Initials	Date
1. D/Security		
2.		
3.		
4.		
5.		
Action	File	Note and Return
Approval	For Clearance	Per Conversation
As Requested	For Correction	Prepare Reply
Circulate	For Your Information	See Me
Comment	Investigate	Signature
Coordination	Justify	

REMARKS

1 - For your action, pls.

FYI - Copies have been forwarded to
DA Office Directors.

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions

FROM: (Name, office symbol, Agency/Post)	Room No.—Bldg.
EO/DDA	
7D-18 Hqs.,	Phone No.

5041-102

OPTIONAL FORM 41 (Rev. 7-76)
Prescribed by GSA
FPMR (41 CFR) 101-11.206

* GPO : 1981 O - 341-529 (125)

STAT
STAT

EXECUTIVE SECRETARIAT Routing Slip

TO:

		ACTION	INFO	DATE	INITIAL
1	DCI		X		
2	DDCI		X		
3	EXDIR		X		
4	D/ICS		X		
5	DDI		X		
6	DDA	X			
7	DDO		X		
8	DDS&T		X		
9	Chm/NIC		X		
10	GC	X			
11	IG		X		
12	Compt		X		
13	D/EEO		X		
14	D/Pers		X		
15	D/OEA		X		
16	C/PAD/OEA				
17	SA/IA				
18	AO/DCI		X		
19	C/IPD/OIS				
20	C/SECOM	X			
21	OGC		X (Attn: [redacted])		
22	C/CCS/ICS		X		
SUSPENSE		Date _____			

Remarks:

90318

THE WHITE HOUSE

WASHINGTON

Executive Registry

83-1128/1

DD/A Registry

83-0732

March 11, 1983

DD/A REGISTRY
FILE: 10-1

MEMORANDUM FOR THE VICE PRESIDENT
THE SECRETARY OF STATE
THE SECRETARY OF THE TREASURY
THE SECRETARY OF DEFENSE
THE ATTORNEY GENERAL
THE SECRETARY OF INTERIOR
THE SECRETARY OF AGRICULTURE
THE SECRETARY OF COMMERCE
THE SECRETARY OF LABOR
THE SECRETARY OF HEALTH AND HUMAN SERVICES
THE SECRETARY OF HOUSING AND URBAN DEVELOPMENT
THE SECRETARY OF TRANSPORTATION
THE SECRETARY OF ENERGY
COUNSELLOR TO THE PRESIDENT
THE DIRECTOR, OFFICE OF MANAGEMENT AND BUDGET
THE DIRECTOR OF CENTRAL INTELLIGENCE
UNITED STATES REPRESENTATIVE TO THE UNITED NATIONS
UNITED STATES TRADE REPRESENTATIVE
CHIEF OF STAFF TO THE PRESIDENT
DEPUTY CHIEF OF STAFF TO THE PRESIDENT
ASSISTANT TO THE PRESIDENT FOR POLICY DEVELOPMENT
DIRECTOR, WHITE HOUSE MILITARY OFFICE
CHAIRMAN, PRESIDENT'S FOREIGN INTELLIGENCE ADVISORY
BOARD
CHAIRMAN, PRESIDENT'S INTELLIGENCE OVERSIGHT BOARD
CHAIRMAN, COUNCIL OF ECONOMIC ADVISERS
CHAIRMAN, COUNCIL ON ENVIRONMENTAL QUALITY
CHAIRMAN, JOINT CHIEFS OF STAFF
CHAIRMAN, NUCLEAR REGULATORY COMMISSION
ADMINISTRATOR, AGENCY FOR INTERNATIONAL DEVELOPMENT
DIRECTOR, ARMS CONTROL AND DISARMAMENT AGENCY
DIRECTOR, OFFICE OF SCIENCE AND TECHNOLOGY
ADMINISTRATOR, GENERAL SERVICES ADMINISTRATION
DIRECTOR, UNITED STATES INFORMATION AGENCY
ADMINISTRATOR, NATIONAL AERONAUTICS AND SPACE
ADMINISTRATION
ADMINISTRATOR, ENVIRONMENTAL PROTECTION AGENCY
DIRECTOR, FEDERAL BUREAU OF INVESTIGATION
DIRECTOR, FEDERAL EMERGENCY MANAGEMENT AGENCY

83-0732

DIRECTOR, NATIONAL SCIENCE FOUNDATION
DIRECTOR, NATIONAL SECURITY AGENCY
DIRECTOR, OFFICE OF PERSONNEL MANAGEMENT
DIRECTOR, INFORMATION SECURITY OVERSIGHT OFFICE

SUBJECT: NSDD-84: Safeguarding National Security Information

The President has approved the attached National Security Decision Directive on safeguarding national security information. The Director of the Information Security Oversight Office shall distribute copies of the Directive to any agency not listed above that originates or handles national security information.

FOR THE PRESIDENT:

A handwritten signature in dark ink, appearing to read 'William P. Clark', is centered on the page.

William P. Clark

Attachment

NSDD-84

THE WHITE HOUSE

WASHINGTON

March 11, 1983

*National Security Decision
Directive Number 84*

Safeguarding National Security Information

As stated in Executive Order 12356, only that information whose disclosure would harm the national security interests of the United States may be classified. Every effort should be made to declassify information that no longer requires protection in the interest of national security.

At the same time, however, safeguarding against unlawful disclosures of properly classified information is a matter of grave concern and high priority for this Administration. In addition to the requirements set forth in Executive Order 12356, and based on the recommendations contained in the interdepartmental report forwarded by the Attorney General, I direct the following:

1. Each agency of the Executive Branch that originates or handles classified information shall adopt internal procedures to safeguard against unlawful disclosures of classified information. Such procedures shall at a minimum provide as follows:

a. All persons with authorized access to classified information shall be required to sign a nondisclosure agreement as a condition of access. This requirement may be implemented prospectively by agencies for which the administrative burden of compliance would otherwise be excessive.

b. All persons with authorized access to Sensitive Compartmented Information (SCI) shall be required to sign a nondisclosure agreement as a condition of access to SCI and other classified information. All such agreements must include a provision for prepublication review to assure deletion of SCI and other classified information.

c. All agreements required in paragraphs 1.a. and 1.b. must be in a form determined by the Department of Justice to be enforceable in a civil action brought by the United States. The Director, Information Security Oversight Office (ISOO), shall develop standardized forms that satisfy these requirements.

d. Appropriate policies shall be adopted to govern contacts between media representatives and agency personnel, so as to reduce the opportunity for negligent or deliberate disclosures of classified information. All persons with authorized access to classified information shall be clearly apprised of the agency's policies in this regard.

2. Each agency of the Executive branch that originates or handles classified information shall adopt internal procedures to govern the reporting and investigation of unauthorized disclosures of such information. Such procedures shall at a minimum provide that:

a. All such disclosures that the agency considers to be seriously damaging to its mission and responsibilities shall be evaluated to ascertain the nature of the information disclosed and the extent to which it had been disseminated.

b. The agency shall conduct a preliminary internal investigation prior to or concurrently with seeking investigative assistance from other agencies.

c. The agency shall maintain records of disclosures so evaluated and investigated.

d. Agencies in the possession of classified information originating with another agency shall cooperate with the originating agency by conducting internal investigations of the unauthorized disclosure of such information.

e. Persons determined by the agency to have knowingly made such disclosures or to have refused cooperation with investigations of such unauthorized disclosures will be denied further access to classified information and subjected to other administrative sanctions as appropriate.

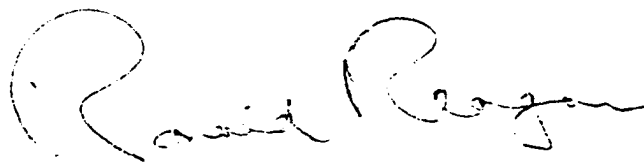
3. Unauthorized disclosures of classified information shall be reported to the Department of Justice and the Information Security Oversight Office, as required by statute and Executive orders. The Department of Justice shall continue to review reported unauthorized disclosures of classified information to determine whether FBI investigation is warranted. Interested departments and agencies shall be consulted in developing criteria for evaluating such matters and in determining which cases should receive investigative priority. The FBI is authorized to investigate such matters as constitute potential violations of federal criminal law, even though administrative sanctions may be sought instead of criminal prosecution.

4. Nothing in this directive is intended to modify or preclude interagency agreements between FBI and other criminal investigative agencies regarding their responsibility for conducting investigations within their own agencies or departments.

5. The Office of Personnel Management and all departments and agencies with employees having access to classified information are directed to revise existing regulations and policies, as necessary, so that employees may be required to submit to polygraph examinations, when appropriate, in the course of investigations of unauthorized disclosures of classified information. As a minimum, such regulations shall permit an agency to decide that appropriate

adverse consequences will follow an employee's refusal to cooperate with a polygraph examination that is limited in scope to the circumstances of the unauthorized disclosure under investigation. Agency regulations may provide that only the head of the agency, or his delegate, is empowered to order an employee to submit to a polygraph examination. Results of polygraph examinations should not be relied upon to the exclusion of other information obtained during investigations.

6. The Attorney General, in consultation with the Director, Office of Personnel Management, is requested to establish an interdepartmental group to study the federal personnel security program and recommend appropriate revisions in existing Executive orders, regulations, and guidelines.

A handwritten signature in dark ink, appearing to read "David Rogers". The signature is fluid and cursive, with a large initial "D" and "R".